

\_\_\_\_\_ Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your Broker's Name and Address

Please arrange an electronic transfer of the following stock from my/our Account Number \_\_\_\_\_ to the account of **First Presbyterian Church at Red Bank.**

<b>Name of Security</b> (Company Name and Type of Stock)	<b>Number of Shares</b>

The information on the Church's account is:

**Account Name: First Presbyterian Church at Red Bank**  
**255 Harding Road**  
**Red Bank, NJ 07701**

**Church Brokerage Firm: Charles Schwab & Co.**

**DTC Number: 0164**

**Church Account Number: 2630-5900**

Please make the transfer immediately upon receipt of this letter.

Sincerely,

\_\_\_\_\_ Date

First Presbyterian Church at Red Bank  
Attn: Chris Van Der Stad, Finance Manager  
255 Harding Road  
Red Bank, NJ 07701

Dear Chris:

I/we would like to make a gift of stock to Tower Hill Church / The First Presbyterian Church at Red Bank.  
I/we have instructed my/our brokerage firm to transfer the following stock to the Church's brokerage account from on or about \_\_\_\_\_ (probable date of transfer).

<b>Name of Security</b> (Company Name and Type of Stock)	<b>Number of Shares</b>

The purpose of this gift is:

\_\_\_\_\_ **Operating Fund**

\_\_\_\_\_ **Faith Forward**

\_\_\_\_\_ A special gift for the following purpose:

\_\_\_\_\_

\_\_\_\_\_ **Endowment Fund\***

-From \_\_\_\_\_ In Memory of \_\_\_\_\_

-From \_\_\_\_\_ In Honor of \_\_\_\_\_

-A Gift from \_\_\_\_\_

\_\_\_\_\_ **Other Use\* (please specify):**

\_\_\_\_\_

Please send the Church's **Statement of Gift**, which will show the date of the gift and the gift value based upon stock-market prices.

Sincerely,

\* Please discuss a potential gift to The Endowment Fund or for Other Use with the Church Finance Manager, Chris Van Der Stad (732.747.1348) *before* making such a gift to ensure that the Church can receive your gift.